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## CONSTITUTION OF THE HISTORICAL SOCIETY OF SOUTHERN CALIFORNIA.

(Adopted November 1, 1883)

*Article I.* The name of the Society shall be the Historical Society of Southern California.

*Article II.* The objects of this Society shall be the collection and preservation of all material which can have any bearing upon the history of the Pacific Coast in general, and of Southern California in particular; also the discussion of historical subjects, the reading of such papers and the trial of such scientific experiments as shall be determined by the General Committee.

*Article III.* The officers of the Society, shall be a President, four Vice Presidents, a Treasurer and a Secretary.

*Article IV.* There shall be a General Committee consisting of the officers of the Society and ten other members.

*Article V.* The officers of the Society and the other members of the General Committee shall be elected annually by ballot; they shall hold office until their successors are elected, and shall have power to fill vacancies.

*Article VI.* It shall be the duty of the General Committee to make rules for the government of the Society and to transact all its business.

*Article VII.* This Constitution shall not be amended except by a three-fourths vote of the members present at an annual meeting for the election of officers and after notice of the proposed change shall have been given in writing at a stated meeting of the Society at least four weeks previously.

### AMENDMENTS.

The Constitution was amended in 1887.

*Article II.* Amended by substituting "by the Society" instead of by the General Committee.

*Article III* was amended to read: The officers of the Society shall be a President, two Vice Presidents, a Treasurer, a Secretary and a Curator.

*Article IV, V, and VI* were dropped. Article VII, changed to Article IV was amended to read: *Article IV*, amendments to this Constitution may be made at any regular meeting of the Society by vote of three-fourths of the members then present, one month's notice of intention to make such amendments having been first given. The standing rules of the General Committee for the government of the Society were abolished in 1887 and By-Laws adopted.

BY-LAWS OF THE HISTORICAL SOCIETY OF  
SOUTHERN CALIFORNIA.

ARTICLE I.

MEMBERSHIP.

*Section 1.* The membership of this Society shall be divided into four classes, namely; Life, active, honorary, corresponding.

*Sec. 2.* Every application to this Society for life or active membership shall be in writing, which application may be presented at any meeting of the Society. The applicant shall be recommended by at least three life or active members of the Society, who shall vouch for the character and fitness of the applicant for such membership. Every such application shall lie over for four weeks before action thereon.

*Sec. 3.* The admission fee for life membership shall be one hundred dollars; the admission fee for active membership shall be two dollars. Applications for life or active memberships must be accompanied by the respective fees.

*Sec. 4.* All applicants for life or active membership shall be declared elected unless five or more negative votes are cast against such applicant in the ballot thereon, whereupon said applicant shall be declared rejected. Any person so rejected shall not be again eligible for membership until after the expiration of one year from the date of said rejection. (Amended. See page 134.)

*Sec. 5.* Life and active members only shall vote and hold office in the Society. A life member is always in good standing and entitled to vote. No active member whose dues are unpaid up to the quarter (of the year) in which any election may be held shall be permitted to vote.

*Sec. 6.* All life and active members shall qualify by subscribing to these By-Laws, and by filing with the Curator within one year from said time a photograph not less than cabinet size of him or herself and a genealogical record and sketch of him or herself. (Amended.)

*Sec. 7.* No person shall be elected an honorary member of the Society unless of sufficient historical, literary or scientific prominence to warrant the same or unless he or she be a benefactor of this Society, which qualification shall be determined by the Society. (Amended.)

*Sec. 8.* Any proper person not a resident of the City of

Los Angeles may be elected a corresponding member of this Society, for the purpose of contribution. (Amended. See page 134.)

- *Sec. 9.* All honorary and corresponding members shall be elected free of fees, and shall not be required to pay dues; and they may be elected at the same meeting at which their application be made without the usual form. (Amended.)

*Sec. 10.* Members of all classes shall be entitled to a certificate of membership duly signed by the President and Secretary of the year wherein they were elected.

## ARTICLE II.

### OFFICERS.

*Section 1.* The officers of this Society shall be a President, a First Vice President, a Second Vice President, a Treasurer, a Secretary, and a Curator, who shall be elected by the Board of Directors from their own body and who shall serve for one year from and after the date of their election.

*Sec. 2.* All officers shall hold their respective offices until their successors are elected and qualified.

*Sec. 3.* It shall be the duty of the President to preside at all meetings of the Society or Board of Directors; to enforce a strict observance of the By-Laws and rules of the Society; to see that all other officers perform the duties of their respective positions, and to appoint all committees, unless otherwise directed by the vote of the Society or of the Board of Directors. Immediately upon his installation the President shall deliver his inaugural address, in which he shall outline his policy for the ensuing year, and make such suggestions as he shall deem for the best interests of the Society. He shall sign all certificates of membership and warrants upon the treasury and attest to the minutes of the Society and of the Board of Directors.

*Sec. 4.* In the absence of the President, or in case of his inability to act, the Vice Presidents shall take his place in the order of their election, and shall perform his duties.

*Sec. 5.* It shall be the duty of the Secretary to keep records of all meetings of the Society and of the Board of Directors, conduct the correspondence, countersign all certificates of membership, treasury warrants and other official papers and documents, and safely keep all the archives of the Society; he shall keep an alphabetical list of all members of the Society, with their respective post office addresses; he shall notify all life and active members in good standing in writing of all meetings of the Society; he shall notify in like manner all applicants for life or active membership of their election and furnish them each a certified copy of the By-Laws,

and shall notify in like manner honorary or corresponding members of their respective elections, and shall perform such other duties as pertain to his office.

*Sec. 6.* It shall be the duty of the Treasurer to collect and safely keep all moneys belonging to the Society, and to pay out the same only on the order of the Board of Directors upon warrants duly signed by the President and Secretary. He shall collect all membership dues and shall keep a separate account with each active member of the Society, and notify in writing all in arrears.

*Sec. 7.* It shall be the duty of the Curator to safely keep all property donated to, or purchased by the Society, which he shall properly classify, label and catalogue. All such collections shall be open to the inspection or examination of the members under such rules as the Board of Directors may prescribe.

*Sec. 8.* All papers read before the Society shall be filed with the Society, and any paper, document, article or other property once filed with the Secretary or the Curator shall not be withdrawn from their possession without the consent of the Board of Directors.

*Sec. 9.* It shall be the duty of all officers of this Society at the close of their respective terms of office to transfer to their respective successors all books, papers, moneys and other property of the Society in their possession.

*Sec. 10.* It shall be the duty of the Board of Directors to supervise and manage all the business of the Society to audit its accounts, to protect its interests, to have charge of all of the property of the Society, and to make such general rules and regulations for the government of the Board and its employees as may from time to time be necessary.

*Sec. 11.* At the meeting of the Society on the first Monday in January each year all officers and committees shall file written reports of their official action during the past year and of research in their respective departments and the officers elect shall qualify and be installed.

### ARTICLE III.

#### COMMITTEES.

*Section 1.* There shall be nine standing committees appointed annually by the President on the first Monday in January; each committee shall consist of not less than three members of any class who shall serve until their successors are appointed; said committees shall be known and designated as follows.

First, Publication; second, History; third, Geology; fourth, Meterology; fifth, Botany; sixth, Genealogy and Heraldry; seventh, Mineralogy; eighth, Entomology; ninth, Conchology. New committees

may be created by the Board of Directors from time to time as may be required. (Amended.)

*Sec. 2.* The Publication Committee shall have charge of the publications of the Society. It shall publish at least annually a pamphlet of 16 mo. size, in long primer type, and uniform with the last annual publication of the Society, which pamphlet shall contain as far as practicable or advisable all reports of officers and committees for the year next preceding that of its publication and papers read before the Society. (Amended.)

#### ARTICLE IV.

*Section 1.* The regular meetings of the Society shall be held at the place in the City of Los Angeles, California, to be designated by the Board of Directors, on the first Monday evening of each calendar month.

*Sec. 2.* Special meetings of the Society may be called by the President or upon the written request of five life or active members petitioning him to call such meeting; the business to be transacted at such meeting shall be stated in the notice, and no other business shall be transacted at such meeting.

*Sec. 3.* A quorum for the transaction of business at any regular or special meeting of the Board of Directors shall consist of four members thereof; of the Society, seven life or active members entitled to vote at elections as specified in Article I, Section I, of these By-Laws.

*Sec. 4.* The Board of Directors shall hold a meeting on the first Monday of each month, and special meetings of the Board may be held upon call of the President; the Board to fix the time and place of the regular meetings.

#### ARTICLE V.

##### FINANCES.

*Section 1.* The annual dues of the Society shall be three dollars for active members, payable in quarterly installments. The dues of new active members shall begin with the date of the first quarter next succeeding their election to membership. (Amended.)

*Sec. 2.* The Treasurer shall report to the Board of Directors the names of all active members who shall become one year in arrears for dues at the time of their arrearage, and the Board shall thereupon cancel their membership, and the Secretary shall erase their names from the list of members; *provided*, that on the payment of all delinquent dues any person so dropped may be reinstated as an active member in same manner as in the election of new members.

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*Sec. 3.* Notice of resignation of membership shall be given the Secretary in writing, but no action shall be taken on such notice if from an active member until he has paid any delinquent dues to the Treasurer that he may be owing.

*Sec. 4.* No debt shall be incurred by or for the Society or by any officer on account therefor, nor unless the money to pay the same be actually in the treasury at the time of the incurring of the debt.

*Sec. 5.* Upon the question of the payment of any moneys from the treasury of the Society the vote of the Directors shall be by ayes and noes, and the result shall be recorded.

ARTICLE VI.

ELECTIONS.

*Section 1.* All elections shall be by ballot. A majority vote shall elect all officers except Directors, who shall be seven in number, and shall be elected under the provisions of Section 307, of the Civil Code of the State of California. Voting by proxy shall not be allowed.

*Sec. 2.* The annual election of Directors shall be held on the first Monday of December in each and every year. Immediately after their election the Directors shall organize and elect from their number a President, a First Vice President, a Second Vice President, a Secretary, a Treasurer, and a Curator, who shall be the officers of the Society, and who shall serve for one year from and after the date of their election, and until their successors are elected and qualified.

*Sec. 3.* One week prior to the annual election of the Board of Directors of the Society the Secretary shall notify in writing all life and active members of the time and place of such election.

ARTICLE VII.

SEAL.

The Seal of the Society shall be in the possession of the Secretary and by him it shall be impressed upon all Certificates of Membership, treasury warrants and all other official documents issued by him.

ARTICLE VIII.

AMENDMENTS.

Amendments to these By-Laws may be made at any regular meeting of the Society by a vote of two-thirds of the life and active members then present and voting; *provided*, that one month's notice

of the intention to make such amendment, together with the proposed amendment has first been given in writing.

#### CERTIFICATE.

We the undersigned being all life and active members of the Historical Society of Southern California, and being Directors thereof, hereby certify that the foregoing By-Laws, consisting of eight (8) articles, have been duly adopted as the By-Laws of said corporation.

Witness our hands and seals this 9th day of November, 1891.

|  |        |
|--|--------|
| GEO. BUTLER GRIFFIN, <i>President.</i>         | (SEAL) |
| JOHN MANSFIELD, <i>First Vice President,</i>   | (SEAL) |
| JOHN P. P. PECK, <i>Second Vice President,</i> | (SEAL) |
| B. A. STEPHENS, <i>Secretary.</i>              | (SEAL) |
| J. M. GUINN, <i>Treasurer.</i>                 | (SEAL) |
| IRA MORE, <i>Curator.</i>                      | (SEAL) |
| N. LEVERING, <i>Director.</i>                  | (SEAL) |

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#### AMENDMENTS TO THE BY-LAWS.

(Adopted June 5, 1893.)

Article I, Section 4, amended by striking out the word *five* and inserting *three*. Section 4 (Amended): All applicants shall be declared elected unless three or more negative votes are cast against such applicant. (Remainder of the Section is not changed.)

Article I, Section 6, amended by inserting "*the* for *these*" before the words By-Laws, and striking out all of the Section after the words, By-Laws.

Section 6 (Amended): All life and active members shall qualify by subscribing to the By-Laws.

Article I, Section 8, amended by striking out the words, "not a resident of Los Angeles."

Section 8 (Amended): Any proper person may be elected a corresponding member of this Society for the purpose of contribution.

Article I, Section 9, amended to read as follows:

Section 9. Honorary or corresponding members may be elected at the meeting at which their names are proposed but they shall not be required to pay fees or dues.

#### NEW BY-LAW ADDED TO ARTICLE 1.

Section 11. Any member of this Society may be suspended or expelled by the affirmative vote of two-thirds of all the members

present at a regular meeting of the Society and voting, but no such vote shall be taken unless notice of a motion to suspend or expell shall have been given and the charges against the party accused shall have been promulgated at a regular meeting of the Society held at least four weeks previous thereto; the accused having been notified by a written notice served personally or left at his last known place of residence.

Article III, Section 1, amended by striking from the list of subjects in standing committees Botany, Entomology and Conchology, and adding Archæology. The list will then stand: Publication, History, Geology, Meteorology, Genealogy and Heraldry, Minetology and Archæology.

Article III, Section 2, amended to read:

Section 2. The Publication Committee shall have charge of the publications of the Society. It shall, if so ordered by the Board of Directors, annually publish a pamphlet or volume of 8 vo. size, in long primer type or its equivalent, uniform with the last annual publication of the Society, and such other matter as the Committee may recommend subject to the Board of Directors' approval. The pamphlet shall contain papers read before the Society, and such Committee reports as may be deemed worthy of publication. The Publication Committee shall prepare a program of literary exercises for the monthly meetings of the Society, and shall report on all papers to be read before the Society.

Article V, Section 1 (Amended). The annual dues shall be three dollars, payable annually. The dues of new members shall begin with the month of their election.

#### ORDER OF BUSINESS—MONTHLY MEETINGS.

1. Call to order by the President.
2. Reading minutes of the previous meeting.
3. Reading communications.
4. Report of Publication Committee on papers to be read.
5. Reading papers or deliver of addresses.
6. Discussion of historical subjects.
7. Proposals for membership.
8. Reports of Standing Committees.
9. Reports of Special Committees.
10. Election of new members.
11. Unfinished business.
12. New business.
13. Adjournment.

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ORDER OF BUSINESS—ANNUAL MEETING.

1. Call to order.
2. Reading minutes last annual meeting.
3. The President's annual address.
4. Annual report of the Secretary.
5. Annual report of the Treasurer.
6. Annual report of the Curator.
7. Annual report of the Publication Committee.
8. Election of a Board of Seven Directors.
9. Adjournment.

ANNUAL MEETING OF BOARD OF DIRECTORS.

1. Call to order.
2. Election of a temporary president.
3. Election of a President.
4. Election of a First Vice President.
5. Election of a Second Vice President.
6. Election of a Secretary.
7. Election of a Treasurer.
8. Election of a Curator.
9. Examination of books of Secretary and Treasurer.
10. Report on books of officers to be read at January meeting.
11. Adjournment.

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SECRETARY'S REPORT.

Since the last publication of the Society was issued (Parts 2 and 3 of Vol. VII) published in 1909, the following papers have been read before the Society:

|  |                      |
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| California and Manifest Destiny.....                                   | Dr. Rockwell D. Hunt |
| Passing of the Cattle Barons of California.....                        | J. M. Guinn          |
| The Sonoran Migration.....   | J. M. Guinn          |
| Some First Events in California History.....                           | Dr. Rockwell D. Hunt |
| Schools and School Systems of Old Los Angeles.....                     | J. M. Guinn          |
| Twenty-five Years in the Schools of Los Angeles.....                   | M. C. Bettinger      |
| From Cattle Range to Orange Grove.....                                 | J. M. Guinn          |
| History of the Founding of the University of Southern California ..... | Leslie F. Gay, Jr.   |
| Juan Flaco's Ride.....   | J. M. Guinn          |
| California History in the Public Schools.....                          | Dr. R. D. Hunt       |
| The Boss in Politics.....  | Dr. Roy Malcom       |

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|  |                   |
|--|-------------------|
| A Southwestern Newspaper and Its Editor.....                   | Millard F. Hudson |
| The Conquest of California.....                                | H. D. Barrows     |
| Phantom Cities of the Boom.....                                | J. M. Guinn       |
| Gen. S. W. Kearny and the Conquest of California.....          | V. M. Porter      |
| Place of History and Literature in the Elementary Schools..... |                   |
|  | Dr. Grant Karr    |
| History of Cahuenga Valley and the Rancho La Brea.....         | J. M. Guinn       |

Some of the papers read were not filed with the Secretary for publication.

Thirty-four new members have been elected since the issue of our last publication. Two old members have died and two of the new members have withdrawn. Mr. Wm. M. Bowen has been elected an honorary member. A number of books have been contributed, but owing to the fact that our library and collections are boxed and stored in a dark room in the basement of the Hall of Justice it is impossible to catalogue and number our collections.

As soon as our Historical Building is completed our books will be catalogued and placed in cases where they will be accessible to members.

J. M. GUINN, *Secretary.*